

Section 4 Utilities and Reports
Custom Index Reports
Destiny 10.5 Self -Check Assessment

1. What heading from the left do you select to print an index report?
2. What main heading from the middle section do you select to print an index report?
3. What are three headings you can use to generate a list of books other than by author, title, or subject?
4. What are the two reading programs listed?
5. What are the two categories after selecting the reading program?